

Development Letter of Understanding

2025 – 2028

Agreement made this _____ day of _____ 20_____.

between _____
(hereinafter called the Playwright)

(address of Playwright)

(Playwright email address)

And _____
(hereinafter called the Theatre)

(address of Theatre)

(Theatre email address)

This letter, when signed, documents development funding in the amount of \$ _____
provided by the Theatre to the Playwright, for the sole purpose of work on:

(play title or project description)

Payments will be made out to:

The Theatre and Playwright mutually agree to the following expectations and deadlines for this
development phase, if applicable:

**Playwrights Guild of Canada
Professional Association of Canadian Theatres**

The Playwright agrees to acknowledge the developmental assistance of the Theatre in the house program of the Premiere Production, in the first publication of the play, and/or in print or digital materials for the first public reading or other first showing of the Work as follows:

For documentation of playwright activity across Canada, the Playwright also agrees to forward a copy of this letter to:

Playwrights Guild of Canada
44 Victoria St, 12th Floor
Toronto, ON M5C 1Y2

By Email:
membership@playwrightsguild.ca

This Development Letter of Understanding is not a commission, and the accompanying funding is not to be construed as payment against royalty.

This transaction does not imply any contractual rights or obligations for either the Playwright, or the Theatre, beyond those explicit in this Letter of Understanding.

IN WITNESS WHEREOF, the parties hereto have executed the present Letter of Understanding.

Theatre

Playwright

GST/HST/PST #

GST/HST/PST #

Date

Date